



ARMY PUBLIC SCHOOL AKHNOOR
(J & K)-181201
SCHOOL CODE-23515 &
CBSE AFFILIATION NO –730017

1862/APS/Advt

Mar 2021

REQUIREMENT OF ADHOC STAFF SESSION 2021-22

Ser No	Vacancies	Eligibility
1	PGT (Political Science, Hindi, Physical Education & Bio)	Must be a Post Graduate with B.Ed and minimum 50% marks in each. CSB will be preferred.
2	TGT (English, Hindi, Maths, Science, SSt, Sanskrit)	Graduation with B.Ed and equivalent with minimum 50% marks in each. In case a candidate has not scored 50% marks in graduation but has qualified as a post graduation with the same main subject and scored 50% or more in PG in the subject, the candidate shall be valid. CSB and CTET/TET will be preferred.
3	TGT (Physical Education)	Graduate in Physical Education or B.P.Ed or D.P.Ed.
4	PRT (All teaching subjects)	Graduate with 2 years Diploma in Elementary Education (D.E.Ed) / B.Ed with minimum 50% marks in each. CSB and CTET/TET will be preferred
5	PRT (Music)	Graduate in /with Music form a recognized University
6	Head Clerk	(a) Preferably an Ex-Serviceman of clerk category upto the age of 55 years. (b) 5-10 years experience in Office Management, account handling as Head Clerk with high proficiency in staff duties and drafting experience. (c) Computer Savvy – MS Office etc. (d) Educational Qualification – Minimum Graduate in case of civilian. (e) Should not have any disciplinary case against him in the entire service.
7	Accounts Clerk	(a) B.Com or fifteen years of service as a clerk (for Ex-Serviceman). Computer literate (MS Office, Tally etc) (b) Computer Savvy (12000 key depression per hour). Knowledge of relevant software applications used by Schools. (c) 5 years experience as a clerk or an accounts clerk in a reputed organization: preferably a school.

Note :-

- Age as on 01 Apr 2021** :-
 - Fresh candidates (No Experience) - Below 40 years
(Less than 5 yrs experience)
 - Experienced candidates (incl ESM) - Below 57 years
(More than 5 yrs experience in last 10 yrs in appropriate category)
- Salary – As per AWES Rules.
- Application Forms.** Desirous candidates to apply on application forms given on school's website along with attested copies of certificates and processing fee of Rs 100/- to the Principal APS Akhnoor on or before **11 Mar 2021**. Bank Draft should be in favour of **APS Akhnoor**, payable at Akhnoor. Incomplete applications and not as per format given on School's website will not be considered. Application forms may also be collected from APS Akhnoor on cash payment of Rs 100/-.
- Shortlisted Candidates** will be called for interview telephonically / by e-mail.
- Army widows and Wives of Army Personnel Boarded out with 100% Disability may be considered without CSB & B.Ed with conditions as per AWES guidelines. Please **visit school website** www.armypublicschoolakhnoor.com

Sd xxxx-

(Geeta Devi)
Principal