



ARMY PUBLIC SCHOOL AKHNOOR
(J & K)-181201
SCHOOL CODE-23515 &
CBSE AFFILIATION NO – 780012

1862/APS/

01 Feb 2023

CALL FOR QUOTATION : PRINTING OF STATIONERY FOR THE SESSION 2023-24

1. Quotations are invited for printing of stationery for the session 2023-24 for APS Akhnoor. The details are as under:-

Ser No	Stationery for print	Qty required
(a)	Student Diary	2800 Nos
(b)	Health Card	2300 Nos
(c)	Library Card	1500 Nos
(d)	Attendance Register	100 Nos
(e)	Teachers' Diary	100 Nos
(f)	Daily Record Register	100 Nos
(g)	Result Register	250 Nos
(h)	TC Forms	20 Pads
(j)	Admission Forms	20 Pads

2. The following specifications are also required to be mentioned in the quotations:-

- Total Cost of the Work.
- Discount.
- GST, any other charges .**

3. **No advance payment shall be made.** The last date of completing the work is 15 Mar 2023. If the work does not completed in the stipulated date and time, penalty of two percent of total cost will be charged per week from you, subject to maximum of 10 percent.

4. You are requested to send your quotations by 20 Feb 2023 positively duly addressed in seal envelopes. Quotations will be dropped into the box kept in APS Akhnoor by 20 Feb 2023 by 1500 hrs. In case of quotations send by post, no quotations beyond the stipulated time frame shall be accepted.

Note:- Interested bidders are requested to take samples for printing in office hours before quoting the cost of work.


(Geeta Devi)
Principal